

Caton with Littledale Parish Council

Clerk: Laura McGowan

Email: clerk@catonparishcouncil.gov.uk

Mobile: 07394 060777

All parish councillors are hereby summoned to the parish council meeting of
Caton with Littledale Parish Council on
Tuesday 13th May 2025 at 7pm at Lune Valley Methodist Hub, Brookhouse

Agenda

1. Appointment of chairman.
2. Appointment of vice chairman.
3. Appointment of representatives on committees, working groups and outside bodies.

LALC

Website Committee

Victoria Institute

Finance Committee

Poor's Land Charity

Parish Asset Committee

Lancashire Bus User Group

New Sustran Route Group

Environment Working Group

Gala Working Group

Greenway Project Working Group

4. Appointment of the responsible financial officer.
5. To consider and approve the **DRAFT** AGAR and end of year accounts.
6. Open Forum
7. Receive Apologies for absence
8. To consider and approve the minutes of the meetings held Tuesday 8th April, 2025
9. To receive declarations of interest and dispensations

10. To consider planning applications and matters

[25/00496/VCN](#) - Demolition of existing porch and conservatory and erection of a two storey rear extension and single storey side extension, alterations to roof including dormer extension and to window openings/external finishes and installation of external wall insulation (pursuant to the variation of condition 2 on planning permission [24/01377/FUL](#) to amend previously approved plans)

Property address – 33 Pinewood Avenue, Brookhouse, Lancaster. LA2 9NU

11. Accounts and finance

Payments

LALC (Annual Subscription)	£524.80
Victoria Institute (Room hire April)	£24.90

Regular Payments

Easyweb website hosting (S/O) (Apr – inc increased storage)	£43.56
Victoria Institute (Contribution May)	£800.00

Clerks Wages (May inc £83.16 backpay)	£746.41
Clerk Expenses (Apr – one week less due to annual leave)	£42.50
Bank service charge (Apr)	£6.00
D Skeldon (Memorial Gardening)	£274.58
02 (Clerks mobile)	£8.79

Receipts

Precept	£39,720.51
---------	------------

Balance at end of April 2025

Co-Op Bank	£19,615.24
Unity Bank	£62,739.58 (*inc £15,000 transfer from Co-op account)
Total	£82,354.82

- **To consider formal vote to close the Co-Operative Bank account**

12. To consider the update on the Fell View playpark repair and maintenance

- To consider update on the progress of repair – rotten timbers and repair of path
- Maintenance contract

13. To consider any highways and/or footpath matters.

- To consider footpath review actions

14. To consider any parish management and maintenance matters

- To consider update on Oak Tree Copy Lane restoration
- To consider advertising tender for memorial garden contract

15. To consider any parish management relating to Victoria Institute

- To consider update on public convenience increased opening

16. To consider any final arrangements for Caton Gala 2025

17. To consider an update on the passive housing development/Lune Valley Community Land Trust

18. To consider update on provision for young people of the parish inc. engagement Activities

19. To receive dates for future meetings 2026

Tuesday 13th January 2026
 Tuesday 10th February 2026
 Tuesday 10th March 2026
 Tuesday 14th April 2026
 Tuesday 12th May 2026
 Tuesday 9th June 2026
 Tuesday 14th July 2026
 Tuesday 8th September 2026
 Tuesday 13th October 2026
 Tuesday 10th November 2026
 Tuesday 8th December 2026

20. To receive items for consideration for a future agenda and Any Other Business

- To consider councillor details on parish website
- To consider .gov.uk email addresses for councillors

21. Date and time of the next parish council meetings.

- Tuesday 10th June, 2025 – VI