

Caton with Littledale Parish Council

Minutes of the parish council meeting held on Tuesday 11th February, 2025 at 7pm at Victoria Institute, Caton

Present Cllr Boland, Cllr Carter, Cllr Gibbons, Cllr Heywood (Chair), Cllr Powell, Cllr Rei.
Laura McGowan – clerk
No members of the public.

18/25 Open Forum

19/25 To receive apologies for absence

Cllr Walmsley (Vice-Chair), Cllr Wright

20/25 To consider and approve the minutes of the meetings held Tuesday 14th January, 2025

It was resolved that minutes be approved and signed by the Chair.

Proposed by Cllr Powell

Seconded by Cllr Boland

21/25 To receive declarations of interest and dispensations

Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

Cllr Carter declared an interest in any item regarding Lune Valley Community Land Trust as a trustee

22/25 To consider planning applications and matters

[24/01338/FUL](#) – Erection of a detached outbuilding

Property address – 5 Parklands, Parklands Drive Caton Lancaster LA2 9FB

Defer to planning/Tree Preservation Team

[24/01378/FUL](#) - Demolition of conservatory and garden room, erection of single storey side and rear extensions, replacement dormer extension to rear elevation, creation of window and door openings, widening of vehicular access

Property address - Springfield House Ball Lane Caton Lancaster LA2 9QN

The Parish Council has no observations

[25/0006/TPO](#) - Lime tree - 30% Crown reduction and removal of epicormic growth

Property address - 28 Moor Platt, Caton, Lancaster LA2 9BF

Defer to Tree Preservation Officer

[25/0014/TCA](#) - Felling of an ash tree and pruning of a yew

Property address - Holme Lea, Rotten Row, Brookhouse, Lancaster, LA2 9JS

The Parish Council has no observations

[25/00027/ADV](#) – Advertisement application for the display of 3 non-illuminated lectern-mounted interpretation panels

Property address - Agricultural Land Forming Part Of Brades Farm Farleton Old Road Farleton Lancaster

The Parish Council has no observations

[25/00085/FUL](#) - Erection of a gazebo

Property address - Hill Farm View Littledale Road Brookhouse Lancaster Lancashire

The Parish Council has no observations

Enforcements & Appeals

[22/00005/ENF](#) – Breach - Change of use of land for the siting of a residential caravan

Property address - Station House, Station Road

[24/00048/ENF](#) - Appeal of enforcement notice against breach of condition 2 on planning permission [23/00696/FUL](#)

Installation of a wall to the ground floor of the side extension

Property address - 8 Copy Lane, Caton, Lancaster, LA2 9QU

Defer to Lancaster City Council Planning Department

[24/00052/REF](#) - Refurbishment of existing farmhouse, demolition of existing extensions and erection of a replacement single storey rear extension, conversion of outbuildings to annex, conversion of existing barn to a dwelling, erection of 2 new dwellings to the land to the south and 1 new dwelling to land to the north

Property address - Bridge End Farm, Brookhouse Road, Brookhouse, Lancaster, LA2 9NW

Defer to Lancaster City Council Planning Department

23/25 Payments

J.A Jones & Sons (community orchard paid) £895.44

Regular Payments

Easyweb website hosting (S/O) (Jan) £36.96

Victoria Institute (Contribution Jan) £800.00

Victoria Institute (Room Hire Jan, Emergency Planning Group & photocopying) £14.20

Clerks Wages (Jan) £621.00

Clerk Expenses (Jan) £35.00

02 Mobile (Clerk Mobile Dec) £6.99

***invoice Surfaces & Groundworks £12,240**

Arbor Ace £240 – Ash on Greenway (due 17th Feb)

Receipts

None

Balance at end of Jan 2025

Co-Op Bank £34,615.24

Unity Bank £32,024.22

Total £66,639.46

Bank charges were noted £6 per month

It was resolved that the payments be made.

Proposed by Cllr Heywood

Seconded by Cllr Powell

24/25 To consider the appointment of an internal auditor

The council resolved to appoint Mr R Griffiths as internal auditor. Request recommendation of alternative should Mr Griffiths cease practising.

Proposed by Cllr Heywood

Seconded by Cllr Powell

25/25 To consider any quotations received for Public Liability Insurance

Clerk to clarify status on building insurance re: Victoria Institute

3 quotations had been requested with Hiscox, Zurich and Clear Council

26/25 To consider the update on the Fell View playpark repair and maintenance

- To consider update on the progress of repair
Path repair commencing 12th February, 2025. Wooden sleeper removal scheduled to take place w/c 24th February, 2025
- Maintenance contract.
Halton-with-Aughton approached for their groundsman availability and clerk to enquire with Pennine Playgrounds.
- LEF funding extended to end of May thanks to the work of Cllr Walmsley

27/25 To consider any highways and/or footpath matters.

- To consider progress on the installation of camera for SpIDS
Bracket had been received by Highways and the SpIDS installed on 7th February, 2025.
Complaint received via email from neighbouring property – clerk will respond to complaint to see if we can lower the height etc.
- To consider Becks Green and by Artlebeck bridge contractor damage
Cadent contractor laid more top soil and reseeded affected areas. Greenway representative Tim Blythe looking at quality of repair but snowdrops are already blooming through the patch. Monitor grass growth
- To consider footpath review actions
Cllr Gibbons to address resident email of footpath concerns
- To consider current status of hedges in the parish
Caton Hall had been trimmed where the large ivy was obstructing at ground level
Langdale – A further complaint had been received. Clerk to write to again.
Sycamore - Flowering bushes/hydrangea – Although beautiful, this blocks the pavement. Clerk to write to advise time for a spring prune
Trees and weeds overgrown on pavement towards the end of the Greenway. Cllr Powell to clarify with Tim Blythe which belong to the Greenway and Clerk to raise lovecleanstreets job for pavement obstructions.
- To consider update on local participation in Lancashire Police speed monitoring
Update from Halton that they were under the impression residents could be sent to other areas which wasn't favourable. Website says refer to local officer but then has no email contact details. Clerk to call.
- To consider progress on traffic plan/safety improvement paper
Cllr Mathew Maxwell-Scott able to attend March 2025 meeting.

28/25 To consider any parish management and maintenance matters

- To consider update on Oak Tree Copy Lane restoration
Requests made of Chris Lennon and Richard Dawson to quote. No quotes submitted presently

29/25 To consider the update and status on the Greenway improvements.

- To consider work completed and in progress/scheduled
Invoice received for recent work and payments made.
United Utilities caused damage in recent emergency works but were aware to make good the damage.
- To consider any update on Community orchard
Holes dug by contractor. Planting to commence 10am on 22nd February. All welcome.

30/25 To consider the details of the parish council presence at Caton Gala on the Saturday 17th May, 2025

The parish council would attend the gala this year. Clerk to email the Caton Gala Committee.

31/25 To consider an update on the passive housing development

The first meeting will take place on 5th March at VI.

32/25 To consider update on provision for young people of the parish inc. engagement Activities

Cllr Carter was awaiting responses from stakeholders

33/25 To receive items for consideration for a future agenda/Any Other Business

- To consider councillor details on parish website

Carried forward

- To consider date and theme for Annual Parish Meeting – mention about being on holiday Easter/April meeting
Agreed Tuesday May 13th APM
- To consider public convenience opening times and costs
Carry forward to future meetings when there is an update
- To consider update from NALC rural training course
Cllr was unable to attend session
- To consider update on Local History Deposit box
Clerk to take photo and promote on social media

34/25 Date and time of the next parish council meetings

- Tuesday 11th March 2025 – LVMH

The meeting closed at pm 8.14pm.

Signed **Date**.....