

**MINUTES OF A MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL
HELD AT THE VICTORIA INSTITUTE ON TUESDAY 11th February 2014.**

PRESENT: Councillors J Jackson, J Parkinson, D Nesbitt, V Williams, R Gibbons, J Walmsley, P Woolgar, CEC Kynch, J Pritchard, and R Elvis and County Councillor Mrs S Charles

14/116 APOLOGIES FOR ABSENCE:

Councillors R Paine and V Richards sent their apologies.

The matter of apologies was discussed and it was agreed that Councillors must in future inform the Clerk of their absence including a reason otherwise they will be minuted as absent without apologies. All Councillors will be informed.

14/117 OPEN SESSION

No members of the public were present

14/118 MINUTES OF THE PREVIOUS MEETING HELD ON 14th January 2014

The minutes of the previous meeting held on 14th January 2014 were confirmed and signed as a correct record.

14/119 POLICE AND COMMUNITY TOGETHER (PACT).

The Police report was somewhat out of date. The Clerk was asked to see if in future the report could be more current.

A major incident had been reported at the Co-op and there had been an attempted break in at a property on Hall Drive.

14/120 PLANNING

Councillors expressed concern that the 'on-line' system was not working satisfactorily and the Clerk was asked to request paper copies from the Planning Dept.

Applications **Received** :-

14/00051/FUL Construction of ramp for disabled access
4 Moorside Road, Brookhouse

No Objections

13/01300/FUL Construction of Dormer
198 Brookhouse Road, Brookhouse

No Objections despite there being no front elevation and plans were sketchy.

14/0128/FUL Construction of rear stairs and three dormer windows.
Forge House, Caton

Request an time extension for comments

Applications **Permitted** :-

13/01296ADV Display signs and flags
Persimmon Homes, Moor Platt, Caton

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|--------------|---|
| 13/01275/FUL | Dormers front and rear 194 Brookhouse Road, Brookhouse |
| 13/0158/TPO | Reduction of overhanging branches Lunesdale Lawn Tennis Club, Ball Lane, Caton |
| 13/0156/TPO | Reduction of branches 47 Hornby Road, Caton |

14/121 COUNTY & DISTRICT COUNCILLORS REPORTS

A Public Meeting had been held (130 Attending) to discuss the proposed withdrawal of the Subsidised Bus Services. The County Council has since withdrawn the proposal and each service will be considered on an individual basis at the time of renewal.
The City Council Budget meeting is to be held in two weeks time.
Bull Beck Toilets are undergoing refurbishment – they will be ‘Pay as you Go’.

14/122 LENGTHSMAN, HIGHWAYS & FOOTPATHS

The following Grass Cutting Quotes have been received:

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|---------------------------|------------------|---------|------------------------|---------|
| Fell View Main Grass | LCC | £ 567 | Distinctive Landscapes | £ 819 |
| Fell View Play Area Grass | LCC | £ 304 | Distinctive Landscapes | £ 420 |
| War Memorial | Heather McNaught | £ 1,120 | Distinctive Landscapes | £ 1,031 |

It was resolved to use Lancaster City Contracts for Fell View and to continue with Heather McNaught at the War Memorial as she had done an excellent job over many years. LCC will be informed about care to trees, shrubs and bulbs and that they were not to use weedkiller.
Parking on Sycamore Road may become a problem when the Post Office moves up there and the Clerk will investigate H bar markings to prevent driveways being blocked.
The metal support for the Oak tree at the Fish Stones seems to have got bent and is no longer supporting the tree. This will be fixed as soon as possible.
A request will be made for the reinstatement of the dog bins on the Millennium Park and for additional bins. The question as to who will empty them after the Lengthsman retires will be asked of the City Council. There is also an area of flooding where Station Road/Ball Lane crosses the Park which requires investigation.
Consideration needs to be given to the regular jobs undertaken by the Lengthsman after he retires. These will be tackled on an ad hoc basis and extra funding has been put in the budget to allow for this.

14/123 FINANCE

Proposed Cllr J Parkinson seconded Cllr D Nesbitt and **resolved** that the following payments be made:-

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|--|---|--------|
| Clerk's Salary January & Travel expenses, RB Alexander | £ | 469.48 |
| Mr B Postlethwaite, to open/close public toilets, February | £ | 40.00 |
| Ms J Hudson-Mather, Fell View zip wire locking, February | £ | 40.00 |
| Victoria Institute, Meetings January | £ | 24.75 |
| Lancashire County Council, Car Park rental to Aug 2014 | £ | 120.00 |
| BT Clerks telephone | £ | 71.51 |

A report from the Finance sub-committee regarding the Parish Projects account was discussed and it was agreed that the recommendations would be implemented. The sort of Projects which would qualify were listed; however all final decisions on the spending of these funds would need to be agreed by the Parish Council.

14/124 BUDGET & PRECEPT

The Budget for 2014/2015 was agreed and is attached for information.

It was **resolved** in accordance with Section 50 of the Local Government Act 1992 that the budget requirement for the Parish was :-

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|---------------|----------------|
| For Function | £ 36,000 |
| Contingencies | <u>£ 2,945</u> |
| Total | £ 38,545 |

| | |
|-------------------------|----------------|
| Income | £ 2,600 |
| Balance brought forward | <u>£ 8,000</u> |
| Total | £ 10,600 |

Accordingly the BUDGET requirement for the Parish being £ 27,945 the Clerk was authorised to issue a PRECEPT on Lancaster City Council for that amount.

14/125 ST PAUL'S CHURCH

It was resolved to give a grant to St Paul's Church of £ 750 towards the upkeep of the Parish Burial Grounds.

14/126 HORNBY ROAD CAR PARK

The Co-op had requested a formal licence but the Parish Council agreed that they would not enter into a Licence and wished to stick to the proposed Agreement. The Co-op would be informed.

14/127 STATION ROAD CAR PARK

Quotes for the resurfacing of the car park had been obtained.

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|--------------------------|----------|
| Wenning Surfacing (40mm) | £ 7,620 |
| Chaplow (30mm) | £ 7,467 |
| Lancs CC | £ 11,550 |

It was agreed to proceed with Wenning as their quote offered a thicker surface.

Following the meeting Wenning agreed to do the works on 5/6 March and residents would be informed etc.

14/128 TRAINING

Following discussion it was agreed that some materials, information and training would be produced for new Councillors which would inform them about the workings of the Council and ensure a full contribution from them. Copies of the LALC booklet would be purchased.

The LALC New Councillor's Course will be held in the summer.

14/129 WAR MEMORIAL

It was agreed to obtain a quote for the cleaning and conservation of the War Memorial from Fraser's in Lancaster and apply for a grant from the War Memorials Trust.

14/130 REPORTS OF MEMBERS ON OUTSIDE BODIES

LALC – There had been instances of graffiti sprayed on road signs. Footpaths and Bridleways not registered on the definitive maps by 2016 will be lost. LALC has requested that paper plans for Council's Planning Consultations be reinstated. Grants are available for Public Health and Wellbeing. The Parish Champion is Cllr Cynthia Dereli.

Play Park – The Fireworks display and Hog Roast was a huge success.

Twining – Murder Mystery was well attended. There will be a concert in May from 'Hum Holler and Sing' based on the history of Lancaster 'Slaves, Lino and Trade'. The AGM will be held at the end of March.

Victoria Institute - The main drive this year is to upgrade the kitchens. There will be a 'Wine Tasting and Auction' on April 5th with all proceeds going towards this project.

Web-site – Progress has been slow. An update will be made at the next meeting.

14/131 CORRESPONDANCE

Please request from Clerk if interested

14/132 ITEMS / DATE OF NEXT MEETING – Tuesday 11th March 2014. Agenda closes 6th March.

The meeting closed at 9.35 pm.