Caton with Littledale Parish Council

Minutes of the parish council meeting held on 13th July 2021 at 7pm

 at the Victoria Institute, Caton.

**Present**:

Cllr Elvis, Cllr Gibbons, Cllr Heywood, Cllr Kynch, Cllr Taylor, Cllr Thompson, Cllr Walmsley and Cllr Wright.

Three members of the public.

Lancashire County Councillor Matthew Maxwell-Scott.

**Open forum**

Cllr Maxwell-Scotti introduced himself to the parish council.

Concerns raised were:

Works on the A683

Lack of advanced warning regarding the road works on the A683 in May. The information that was given was misleading and very late. There was no effort to support residents or businesses and communication was a disaster. Alternative routes were not advertised well.

Carers were not allowed through to look after people and food deliveries were told to return after midnight.

Speeding in the village concerns and the request for a pavement at Broadacre to Gresgarth House as this is part of the circular footpath route.

Two residents attended the meeting to request that the parish council retract its objections to their planning application and they also provided further information on the application.

A resident asked for more information regarding the environment working group.

**99/21 To receive apologies for absence.**

Cllr Huddleston, Cllr Powell and Cllr Boland.

**100/21 To consider and approve the minutes of the meeting held on Tuesday 15th June 2021.**

It was resolved that the minutes be approved and signed by the chairman.

Proposed by Cllr Wright.

Seconded by Cllr Elvis.

**101/21 To receive declarations of interests and dispensations.**

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

Cllr Kynch declared an other interest in any item regarding Fell View playpark as a member of the CPPAG.

**102/21 To consider the following planning applications:**

21/0115/TCA Proposal : x1 Leylandii Hedge - Reduce to match beech hedge x1 Conifer Tree - Fell x1

Whitebeam Tree - Fell x1 Elderberry Tree - Cut back x1 Variegated Maple - Prune green growth x1

Grey Alder - Fell x1 Hedgerow - Remove x1 Elderberry Tree – Fell.

The parish council has the following objections:

Whitebeam Tree - Fell x1 disagree - please consider other management.

Grey Alder - Fell – disagree - please consider other management.

Elderberry Tree – Fell - disagree please consider other management. Please could the reasoning for why certain trees needs to be removed. Is there is health and safety risk? Is there an undermining of buildings/walls? Is there disease?.

20/01178/FUL Proposal : Retention of a fence and gate to the front garden Site Address : 12 Ashcroft

Close, Caton, Lancaster, Lancashire, LA2 9RX.

The parish council object to the application and would like further information on the application.

21/00688/FUL Proposal : Erection of a single storey side and rear extension, excavation of land to

Form lower ground floor extension to the rear, creation of raised decking area with veranda to the

rear, construction of a front porch and construction of dormer extension to the rear

Site Address : 55 Caton Green Road, Brookhouse, Lancaster, Lancashire, LA2 9JJ.

The parish council has no observations.

**103/21 To consider the adoption of the revised Financial Regulations and Standing Orders.**

The working group will circulate the amendments to all councillors before the September meeting.

**104/21 Accounts and finance.**

**Payments**

**July Payments**

**Standing orders**

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

Gill Mason, clerk’s wages and expenses £633.72

D Skeldon – war memorial garden maintenance £246.42

Victoria Institute - printing charges £37.30

R Griffiths – Internal audit £150.00

**August Payments**

Victoria Institute, administration grant (S/O) £1000.00

Bridgitte Theunissen-Hughes zipwire lockup (S/O) £50.00

**Cheques**

D Skeldon – war memorial garden maintenance £246.42

It was resolved that the payments be made.

Proposed by Cllr Elvis.

Seconded by Cllr Wright.

**105/21 To consider an approve the expenditure for the pollinator patches.**

If it is necessary to move the project on, an extraordinary meeting will be arranged to approve expenditure.

**106/21 To consider the information and questions raised by B4RN.**

No update.

**107/21 Highways and footpaths.**

***To consider the update on the review of the verge paths on country lanes.***

No update.

***To consider complaining formally to Lancashire County Council over the lack of planning and advance information on A683 works.***

Cllr Maxwell – Scott will take forward the complaint.

***To consider the report of vehicles parking dangerously outside the Station Pub and what action is needed***.

Cllr Walmsley will talk to the landlord of the Station Pub to see if planters could be sited outside the pub to stop vehicles parking on the pavement.

**108/21 Parish management and maintenance.**

***Hornby Rd car park – to consider the renewal of the lease.***

The parish council agree to the stipulations from Lancaster City Council regarding outstanding fees and the increase of the lease fees moving forward. The clerk will ask for the draft lease to be drawn up.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

***To consider and adopt the parish council policy on signage and advertising in the village.***

It was resolved that the policy be adopted after ‘councillors’ is changed to ‘parish council’.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

(7:1 in favour)

***To consider the request from the café owners to place advertising signage on Station Road.***

The clerk will ask the village contractor to provide a cost for the repair of the sign.

**108/21 To consider the renewal of LALC membership.**

It was resolved that the parish council continue with the membership but cancel the LCR magazine subscription. The clerk will ask if all information and updates can be sent to herself so it can be circulated to councillors.

Proposed by Cllr Walmsley.

Seconded by Cllr Elvis.

**109/21 Lengthsman’s update.**

It was resolved that the bus shelter be repaired at a cost of £630.00.

Proposed by Cllr Walmsley

Seconded by Cllr Taylor.

**110/21 To receive an update from the environment working group.**

No update.

**111/21 To sign and approve the audit for 2020-2021.**

It was resolved the audit be approved.

Proposed by Cllr Elvis.

Seconded by Cllr Walmsley.

**112/21 To consider the proposal of a juicing event with CPPAG.**

There is a low harvest of apples this year so a juicing event wouldn’t be able to go ahead.

**113/21 Reports and correspondence (information only).**

Report of ash die back on the Millennium Path.

**114/21 Date and time of the next parish council meeting.**

Tuesday 14th September 2021 at 7pm.

The meeting closed at 8.50pm **Signed …………………………………………… Date………………......**