

**MINUTES OF A MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL  
HELD AT THE VICTORIA INSTITUTE ON TUESDAY 10<sup>th</sup> June 2008**

PRESENT: Councillors J Pritchard, R Elvis, PM Quinton, J Jackson, J Parkinson,  
R Gibbons, P Marshall, S Langhorn, V Williams, M Williams and Dr DB  
Coltman.  
PC Keith Collins attended by invitation.

08/177 APOLOGIES FOR ABSENCE:

Cllr CEC Kynch and County Councillor Mrs S Charles.

08/178 OPEN SESSION

No members of the Public were present.

08/179 MINUTES OF THE PREVIOUS MEETING HELD ON 13<sup>th</sup> May 2008

The minutes of the previous meeting held on 13<sup>th</sup> May were confirmed and signed as a correct record.

08/180 POLICE AND COMMUNITY TOGETHER (PACT).

The Police reported that there had been three road traffic accidents and some trees blown down at Scarthwaite. There had also been criminal damage to walls at Quarry Road (grudge ? ) and to a vehicle on Hornby Road. Diesel had been stolen from an articulated lorry.  
Polish (?) workers have been reported touting for work and have entered properties.

A request was made for all crimes etc. to be reported as soon as practicable to Lancaster Police Station as this enabled the Police to respond. A log number will be issued.

PC Collins has won an award for 'Problem Solving' and will be attending an International Conference in Washington, U.S.A.

PC Ian Johnson is cycling the Tour de France route for Charity (St John's Hospice) this summer.

There are vacancies for three independent members of Lancashire Police Authority.

08/181 PLANNING

Applications **received** :-

08/00576/FUL                   Erection of two storey extension to rear  
Mr M Marshall, 55 Copy Lane, Caton  
Question the size and light problems to the neighbours.

08/00625/FUL                   Amendment to provide extra internal room  
Greenfield Yard, Copy Lane, Caton  
No Objections

Applications **Permitted** :-

08/00413/FUL                   Erection of single storey extension and garage  
Mr B Hill, 61 Moorside Road, Brookhouse  
08/00453/FUL                   Alterations to driveway and access  
Mr P Lock, 163 Brookhouse Road, Brookhouse

Applications **Withdrawn** :-

08/00230/FUL                   Erection of garden room  
Mr G Lightfoot, Winstery, Caton Green Road, Brookhouse

08/182       COUNTY & DISTRICT COUNCILLORS REPORTS

Lancashire Locals 17<sup>th</sup> June, will be ‘spending’ the extra Highways money.  
City Council, Overview and Scrutiny looking at Allotments provision. Previously Caton Allotments had been sold by the County Council.

Lancaster City Council events – Celebrate local Bike Week, Cycle Friendly Workplaces and Pass on Plastic.

Lancashire County Council are looking at Extra Care Housing and a flagship project in Ormskirk. The Clerk was asked to request a progress report on the Moor Platt site.

08/183       LENGTHSMAN, HIGHWAYS & FOOTPATHS

Temporary Road Closure, Brookhouse Road – 16<sup>th</sup> June – 21<sup>st</sup> June 0830-1530 hrs for resurfacing. Bus operators to be contacted regarding alternative arrangements during road closure.

Temporary Road Closure, between Hornby and Melling – 30<sup>th</sup> June – 11<sup>th</sup> July

Safety Audit on A683. Meeting to be arranged, Cllr J Pritchard and Cllr S Langhorn agreed to attend

It was agreed to proceed with the carving of the Brookhouse/Caton sign at a cost estimate of £ 360.

A Litter Pick has been arranged for Friday 11<sup>th</sup> July from 6.00 pm onwards, starting outside the Victoria Institute.

To investigate Road signs at the entrance to the village to include reference to Twining with Socx.

Seats on Lancaster Road and Quernmore Road require attention. Also ivy smothering trees on the Millennium Park between Crook O’Lune and Low Mill.

Spring Bulbs will be ordered. 100 hyacinths and 100 snowdrops.

## 08/184 RISK ASSESSMENT

The Financial and other Risks associated with the Council were considered and it was agreed that adequate insurance Cover was in place.

Council property had been visually inspected and condition noted in the Property Book. The system was to be reviewed and formalised.

## 08/185 ACCOUNTS &amp; AUDIT

The Accounts have been prepared and audited by Mrs Pat Cresswell. She completed the Internal Audit Section of the Audit Return.

The Council approved the Accounts and the Audit Return was completed including the Annual Governance Statement.

## 08/186 FINANCE

Vat refunds have been received and Banked ( £ 1,095.30 )

Proposed Cllr M Williams, seconded Cllr S Langhorn and **resolved** that the following payments be made:-

Clerk's Salary May & Travel expenses, RB. Alexander (Note £ 81.94 Tax has been deducted, payable annually to the Inland Revenue)	£	370.01
Mr B Postlethwaite, to open/close public toilets, June	£	40.00
Petty Cash Transfer	£	40.00
Sue Flowers, Birds of Bowland master release	£	150.00
Bishop Sports and Leisure, Football post	£	490.56
Hornby-with-Farleton Parish Council, Lengthsman	£	2610.00
J Pritchard, Chairman's Allowance	£	125.00
Victoria Institute, Meetings	£	52.25
Victoria Institute, Coffee Mornings	£	143.00

## 08/187 REPORTS OF MEMBERS ON OUTSIDE BODIES

Youth Centre – The building is now on the market. Unlikely to receive Planning Approval for residential use but could be used for light industrial etc. Proceeds of sale will be invested in a Trust Fund and distributed over twenty years to 'Approved Organisations'. Village groups and organisations can register as 'Approved' with the Youth Centre Trustees.

Twinning –The return visit has been arranged for the end of October. Thursday-Sunday at the end of the half-term week. Cost on coach £ 80 per person. The stall at the Gala signed up 10 interested families and raised money with a raffle. Events – Jumble Sale in September, Wine Cheese tasting Nov.

08/188 LALC AND CORRESPONDANCE

Parish Councils will be represented on the Valuing People Thematic Group of the LSP. Cllr C Kynch will be the representative of LALC.

Heysham is a possible site for a further Power Station.

Parish Champion will improve communication with Parished Areas.

#### Please request from Clerk if interested ####

Code of Conduct Complaints Procedure.

08/189 ITEMS / DATE OF NEXT MEETING – Tuesday 8<sup>th</sup> July 2008. Agenda closes 3<sup>rd</sup> July 2008

The meeting closed at 9.00 pm.

POOR'S LAND CHARITY

The meeting between the Trustees and the Lancaster & District Angling Association regarding the future fishing rights was held on the 9<sup>th</sup> June.

It was agreed that the Charity sub-committee meet to formulate a response which will be put to all the Trustees at the next meeting.