

**MINUTES OF A MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL
HELD AT THE VICTORIA INSTITUTE ON TUESDAY 10 MARCH 2015.**

PRESENT: Councillors J Jackson (Chair), D Nesbitt, R Paine, J Parkinson, J Walmsley,
R Elvis, C Kynch, J Pritchard, R Gibbons & S Brown (Clerk)

15/136 APOLOGIES FOR ABSENCE:

Councillors: V Williams, sent his apologies.

15/137 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 10 February 2015 were amended as follows :

15/127 : Should read - Cllr DN, *seconded by Cllr JP. A payment of £428 was also made to RB Alexander, in respect of the Lenovo laptop purchased for the new clerk.*

15/130 : Should read - *COMMUNITY ASSETS REGISTRATION* . The first sentence is to be deleted.

15/131 : Should read - *has been established.*

15/132 : Three Tier Forum – There is no *design guidance for the Trough of Bowland only.*

Following these amendments, the minutes were confirmed and signed as a correct record.

15/138 DECLARATIONS OF INTEREST

Councillor Walmsley declared a personal interest in a planning application.

15/139 OPEN SESSION

No members of the public were present.

15/140 POLICE AND COMMUNITY TOGETHER (PACT).

Reports can now be found on the Police Website. “Stay in The Know” is available for anyone who wishes to register, to be informed of crimes within a 2.5 mile radius of a Postcode. The Councillors agreed they would register personally. Cllr Walmsley said crimes against wildlife may be of concern and they could be added to the website.

15/141 COUNTY & DISTRICT COUNCILLORS REPORTS

City : A vote to increase Council Tax by 1.99% for the 2015-16 year was unanimous. There has been an underspend during 2014-15. County Council : No Report.

15/142 PLANNING

Applications **Received** :

15/00173/FUL : Erection of a single storey rear extension at
198 Brookhouse Road, LA2 9NY
To Comment Upon – Councillors : No Objections

(Councillor Walmsley left the room at this point before discussion took place)

15/00176/LB : Installation of 5 no. replacement windows and 2 no. replacement
external doors including secondary glazing to window over one
external door at Moorlands, Moorside Rd, Brookhouse, LA2 9PN
To Comment Upon – Councillors : No Objections

(Councillor Walmsley was asked back into the room after resolution)

15/00196/FUL : Erection of a 2 storey rear extension, construction of a porch to the
front elevation and raising the existing roof at
54 Quernmore Road, Caton LA2 9NE.
To Comment Upon- Councillors : No Objections

15/00221/FUL : Erection of a two storey rear extension at
42 Fell View, Caton LA2 9RP
To Comment Upon – Councillors : No Objections

Applications **Permitted** : None in Period

Applications **in Process** :

15/00090/FUL : Erection of a single storey side and rear extension to
15, Moorside Road, Brookhouse, LA2 9PJ
Pending Decision (Councillors : No Objections)

15/00129/FUL : Demolition of an existing conservatory and erection of a single
storey side and rear extension at 18, Greenfields Caton LA2 9QY
Pending Decision (Councillors : No Objections)

Planning Consultations :

Claughton Hall Forest Plan Consultation, as per correspondence received and forwarded for consideration. The proposed plan relates to sustainable Woodland Management of both wildlife and the Planted Ancient Woodland Site. Councillors : *No Comments to be made*

15/143 HIGHWAYS & FOOTPATHS

The blocked drain on Littledale Road has been reported but work to clear it has still not been done. The Clerk will chase this up again.

Dog Foul Posters have been distributed to be displayed around the village.

The Station Road Car Park is sinking in two places and holding water, following work done by BT. The clerk will contact them to make reparations to their work.

The Car Park at the Chemist has a BMW which has been there for ten days. There is a sign that displays maximum 2 hours waiting. The clerk is to write to the owner of the vehicle and ask them to remove it.

There is a car parked at the corner of Moor Platt which is causing the pavement to be blocked. The clerk is to write to the owner and also ask County Council to consider either raising the kerb or extending yellow lines to stop this occurring.

There are two bollards at one end of the Beckside to Roman Crescent footpath, which means no wheelchair access is available. The clerk will contact County Council to see if they will come and remove one of them.

The Millenium Cyclepath, near Artle Beck Bridge has a lot of rubbish accumulattating. The Clerk will ask Nick Osborne at County to come and see how this can be alleviated.

Persimmon Homes had offered Caton With Littledale Parish Council a new bus shelter as part of the planning at Moor Platt. Nothing has been heard about this, the Clerk will make contact to move this along.

The flood line on Thirlmere Bridge should read 31st Jan 1995. There is a stone mason at Carnforth Funeral Directors who may be willing to undertake the work. The clerk will obtain a quote.

Grateful Thanks were given to Cllr Elvis and Mr Jackson, for their hard work in clearing 4 dustbin sacks of rubbish from the Chemist's Car Park recently. Cllr Jackson will ask at the Co Op to see if their bins could be kept covered to reduce rubbish being blown around the area.

15/ 144 REQUIREMENTS FOR INSURANCE

The Insurance is due for renewal on 31st May. The clerk wishes to see all Fixed Assets so that an up to date list is made in time for renewal quotes. Cllr Elvis and she will check the assets, take photos for ease of identification and report back.

15/145 ACCOUNTS PAYABLE

Proposed Cllr R Elvis, seconded by Cllr J Pritchard and **resolved** that the following payments be made from the Current Account :

Clerk's Salary & Expenses, Jan, S K Brown (Amended from £ 180.45)	£ 323.49
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Mr B Postlethwaite, to open/close public toilets, March	£	40.00
Ms J Hudson-Mather, Fell View zip wire locking, March	£	40.00
Victoria Institute, Meetings February	£	24.75
Petty Cash Transfer	£	50.00
Lancashire Best Kept Village – Caton	£	25.00
<i>Lancashire Best Kept Village – Brookhouse</i>	£	25.00
<i>(Note the payment in Italics did not appear on the Agenda; the clerk thought the charge covered both villages)</i>		
LALC Subs for 2015-16 (<i>cheque dated 1 April 2015 to get it into correct FY</i>)	£	611.72
Monthly Standing Orders :		
Victoria Institute, Admin Grant	£	1,000.00
Victoria Institute, Public Toilet Cleaning	£	152.00
Parish Projects Account :	£	NIL

15/146 LANCASHIRE'S BEST KEPT VILLAGE

It was proposed by Cllr JJ and seconded by Cllr DN that both Caton With Littledale and Brookhouse be entered for the Best Kept Village. The clerk will complete the entry forms and post off.

15/147 PARISH COUNCIL COMMUNICATIONS

A proposal to limit what is passed on to Councillors & Residents was made. It was resolved that Parish Issues, Housing, Reports etc should be sent along by Email. Councillors can have a paper copy on request to the clerk. The clerk will continue to send information through to Councillors as some of it may be relevant.

15/148 REGISTRATION OF GREEN SPACES AS COMMUNITY ASSETS

It had been previously resolved that both the Station Road Playing Field and the Bowling Green be registered as Community Assets. Cllr Kynch proposed an amendment to include the School Playing Field. This was not seconded. Resolved : Only the Station Road Field and Bowling Green will be registered.

15/149 APPLICATION FOR NEIGHBOURHOOD PLAN

A Letter of Application was circulated. Proposed Cllr RP that the letter be sent, seconded by Cllr JP. The letter was signed by both the Chair and Clerk and will be sent to City Council. A further proposal that Cllr Walmsley uses the 2 and half days offer with a representative from Locality, as the advice is free and may be useful. At this time, it does not bind the Parish Council to anything.

15/150 REPORTS OF MEMBERS ON OUTSIDE BODIES

Twinning Group : There is an online quiz to be held on Thursday 26th March.
 Victoria Institute : No Report. Poor's Land : No Report.

15/151 CORRESPONDENCE / REPORT

The clerk has received a conclusive map of registered common land within the Parish. She is to contact The Countryside Agency to see if she can get an electronic version.

Lancaster City Council has confirmed the Parish Council are included in the 2015-16 (four times in the year) free inspection & repairs to a maximum of £100.

The swing gate repair cost £40 and was within the de minimus limit for 2014-15 budget of £100 –the balance left is £ 33.00. The gate has now been repaired.

Managing seasonal issues – provision of grit etc. Still need to find out who has keys and where refills come from.

The dog poo bin will be available shortly.

BACS form addressee SKB has been sent to Lancaster City Council, for Precept payment.

Parish Council Conference in Preston on 21st March : Drusilla and Chris are on the invite list.

War Memorial : Final coat of sealant, which needs to go on when there are 2 consecutive days above 2 degrees Centigrade is still outstanding. SKB has contacted Frasers and they will keep a check on the weather.

Insurance runs out on : 31 May 2015. Three quotes being obtained from Came & Co, full consideration needed in readiness for April meeting.

Lancashire Local Access Forum have vacancies and have sent an Email out asking if anyone is interested to contact them. There will be a lot going on regarding the Coastal Footpath. The annual review should also be circulated (it was not attached in the Email)

Three Tier Forum requests for discussion have been included in the June meeting.

House of Commons Letters regarding Neighbourhood Planning across the country. (Doc scanned) and sent across by Email on 3 March.

15/152 ITEMS / DATE OF NEXT MEETING

The Annual Parish Meeting will be held on Thursday 19 March at 7.15pm
 A representative from Citizens Advice (CAN) will be giving a short speech and will be available for questions afterwards.

Ordinary Parish Council Meeting Tuesday 14th April at 7.15pm.
 Agenda Closes Wednesday 8th April, Notice out Thursday 9th April
 The meeting closed at 9.20 pm.