

MINUTES OF THE ANNUAL MEETING OF CATON-WITH-LITTLEDALE PARISH COUNCIL HELD AT THE VICTORIA INSTITUTE ON TUESDAY 13th MAY 2014.

PRESENT: Councillors J Jackson, D Nesbitt, J Walmsley, R Paine, J Parkinson, R Gibbons
P Woolgar, J Pritchard and R Elvis

14/167 APOLOGIES FOR ABSENCE:

Councillors V Richards (away), CEC Kynch (away) and V Williams (illness) and County Councillor Mrs S Charles sent their apologies.

14/168 APPOINTMENT OF CHAIRMAN:

Councillor J Jackson was re-elected as Chairman.

14/169 APPOINTMENT OF VICE-CHAIRMAN:

Councillor J Parkinson was re-elected as Vice-Chairman.

14/170 APPOINTMENT OF REPRESENTATIVES TO SUB-COMMITTEES & OUTSIDE BODIES:

A detailed list with current membership is attached.

14/171 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER:

Confirmed as the Clerk.

14/172 OPEN SESSION

The Clerk raised the matter of the Post Office move on behalf of the Sub-Postmaster who was unable to attend. It was agreed that the Parish Council contact the Post Office to urge them to complete the move as quickly as possible to avoid the uncertainty and loss of custom during this time.

Several questions relating to the planning application for houses off Sycamore Road were answered.

14/173 MINUTES OF THE PREVIOUS MEETING HELD ON 8th April 2014

The minutes of the previous meeting held on 8th April 2014 were confirmed and signed as a correct record.

14/174 POLICE AND COMMUNITY TOGETHER (PACT).

There was no written Police report.

14/175 PLANNING

It was reported that a site visit to the land off Sycamore Road would be undertaken by the Planning Committee ref 14/00270/OUT

Applications **Received** :-

- 14/00387/FUL Erection of 2 storey rear extension
11 Leslie Avenue, Caton
- No Objections
- 14/00085/FUL Demolition of garage and erection of 2 storey extension to side and rear
with attached garage
25 Caton Green Road, Brookhouse
- No Objections

Applications **Permitted** :-

- 14/00187/FUL Raising roof to create additional storey, single storey rear extension and
carport.
8 Greenfields, Caton
- 14/00160/FUL Demolition of outbuildings and two storey rear extension
16 Fell View, Caton
- 14/00292/FUL Erection of dormer to rear
184 Brookhouse Road, Brookhouse
- 14/00296/FUL Demolition of existing and erection of attached garage
15 Pinewood Avenue, Brookhouse
- 14/00303/FUL Single storey rear extension and dormer
3 Broadacre, Caton

Applications **Withdrawn** :-

- 14/00290/FUL Single storey side extension
12 Pinewood Avenue, Brookhouse

Applications **Refused** :-

- 14/00223/FUL Replacement of windows with UPVC frames
4 Manor Court, Caton Green, Brookhouse

14/176 COUNTY & DISTRICT COUNCILLORS REPORTS

The new Mayor is Cllr Mrs Susie Charles.

There will be two City Council by-elections on Thursday 22 May. Scotforth and University wards.

Planning will be consulting on 'Meeting the District Housing Needs' at the Victoria Institute, Caton Tuesday 24th June 2.00-7.00 pm.

14/177 HIGHWAYS & FOOTPATHS

A refund of £ 670 was received from unused hours by the Lengthsman.
Strimming of the Play Area will be chased with Lancaster City Council

Planting of poppies at the War Memorial were discussed. They were short lived but an attempt will be made. The colour theme this year will be red.

A tree was down on the Millennium Park and problems with the dog bins will be chased.

A street sweep will be requested before June targeting the area by the Ship Inn and Moor Platt.

Traffic problems on Holme Lane will be reported to Highways as and when.

More info on the 'Car Event' at Bargh's Garage will be sought.

14/178 AUDIT

Audit date is 24th June. Pat Creswell has agreed to do the internal audit and has completed it. Accounts will be presented at the June meeting.

14/179 GRANT APPLICATIONS

Applications for Grants were considered and it was resolved to make a Grant of £150 to Lancaster Bee-Keepers for a picket fence to their Wild flower meadow and an Annual Grant of £500 to The Twinning Group to go towards their work. It was agreed that an annual grant to the Twinning Group would be considered at the May meeting each year.

14/ 180 FINANCE

Proposed Cllr J Pritchard seconded Cllr R Elvis and **resolved** that the following payments be made:-

Clerk's Salary April & Travel expenses, RB Alexander	£	469.48
Mr B Postlethwaite, to open/close public toilets, May	£	40.00
Ms J Hudson-Mather, Fell View zip wire locking, May	£	40.00
Victoria Institute, Meetings April	£	24.75
United Utilities, Water Rates,	£	116.38
Chris Hill, Car Park lining	£	150.00
Car Park Signs, refund RB Alexander	£	282.00
Insurance	£	1,134.43
LALC Courses	£	126.00
Chairman's Allowance 2013	£	100.00
BT, Clerks telephone	£	70.41
Lancaster Bee Keepers, Grant	£	150.00

14/181 HORNBY ROAD CAR PARK

There had been no letter from the Co-op and it was agreed that we leave the matter to them. They are fully aware of the Parish Council's position regarding the agreement.

14/182 TRAINING

Two places have been booked on the new Councillor's Training Course.

14/183 TRIM TRAIL

The Clerk has been contacted by a local resident who is very much against this proposal. There were also concerns regarding maintenance, insurance and planning. Further details of the proposal were required.

14/184 REPORTS OF MEMBERS ON OUTSIDE BODIES

Twinning – Concert by Hum, Holler and Sing Thursday 22nd May

Victoria Institute – Work on the kitchen will start in August. Fundraising is still underway.

14/185 CORRESPONDANCE

Please request from Clerk if interested

Lancaster District Local Heritage Assets – comments are invited on the draft local list criteria.

Lancashire Lost Ways Project is looking for Volunteers

14/186 ITEMS / DATE OF NEXT MEETING – Tuesday 10th June 2014. Agenda closes 6th June.

The meeting closed at 9.10 pm.